**Armstrong School District Foundation**

**Regular Meeting**

**September 13, 2023**

The members of ASD Foundation convened the Regular Meeting on Wednesday, September 13, 2023, at 11:00 a.m. in the Large Conference Room of Admin with the following members present:

 Sam Kirk, Executive Director Tom Toy

 Jon McCullough, Treasurer Dr. Chuck Kreinbucher

 Kathy Heilman Jason Venesky

 Deanna Wise Danielle Panchik

Also present:

 Deb Fink, Business Administrative Assistant

Absent: Dr. Paula Berry, Natalie Cotherman, Stephen Gilliland

Guest Speaker: Mindy Schnitgen, Founder & Executive Director of Inspired Hearts & Hands

The members of ASD Foundation convened a Regular Meeting on Wednesday, September 13, 2023, at 11:00 a.m. in the Large Group Room of Admin to welcome guest speaker, Mindy Schnitgen, review minutes and financial statements, grants, scholarships, potential donor, webpage update, Do Re Mi, and 2023 ASDF Golf outing, and address new business.

Motion was made by Mr. McCullough/Ms. Panchik to approve the Minutes of the Regular Meeting of Tuesday, May 16, 2023. **Motion carried unanimously by voice vote**.

**Call to Order**

**Welcome Guest Speaker – Mindy Schnitgen, Founder & Executive Director of Inspired Hearts & Hands – Highlights**

* Organization History – Founded in 2012 by Mindy Schnitgen to provide food to families in need in Mars and surrounding communities operated out of her garage
* Empowering children to succeed/ A gateway to hope
* Outreach Programs & Impact – Meals2 providing meal boxes; Empowered Scholar Program providing clothing, food and school supplies, monthly after-school programs for disadvantaged elementary students, birthday celebration gifts; and Hearts Give Hope providing holiday gifts to children and veterans
* Volunteer Opportunities – Sort, Pack, Host sites at elementary sites, and deliver and serve
* Collection Campaigns – Food & Essential Supply Drives and Host Holiday Angel Tree
* Financial Support & Grant Funding
* **Goals for Armstrong School District –** build trusting relationships, identifying families, Meal boxes 4 times a year with $25 in food items and $10 gift card in each box: and an Angel Tree providing each recipient $50 in wish list items/ Initial meeting will be Meredith, Molly, Mindy and Danielle

Motion was made by Mr. Kirk/Mr. McCullough for ASDF to endorse Inspired Hearts & Hands. **Motion carried unanimously by voice vote.**

**Financial Reports**

Reviewed the following reports provided by Mr. McCullough, Treasurer

* ASDF Treasurer’s Report June 30, 2023
* ASDF Statement of Financial Position June 30, 2023
* ASDF Statement of Activities month ending June 30, 2023
* ASDF Treasurer’s Report August 31, 2023
* ASDF Statement of Financial Position August 31, 2023
* ASDF Statement of Activities month ending August 31, 2023

Motion was made by Mr. Venesky/Mr. Toy to approve Financial Reports as presented. **Motion carried unanimously by voice vote.**

**Grants: Spring Grants**

* Dr. Berry sent a districtwide email regarding Fall Grants including application and the ASD Accounting Procedures.
* Applications are due Friday, November 10, 2023

**Scholarships:**

* All scholarship recipients were very appreciative
* Thank you card received – Clayton Houser

**Potential Donor-Richard Murray**

* Richard Murray graduated from Elderton and would like to make a $5,000 to $7,000 donation in stocks

Motion was made by Dr. Kreinbucher/Mr. Toy to have Mr. Kirk look into coordinating with Edward Jones for assistance. **Motion carried unanimously by voice vote.**

**Webpage Update**

* Webpage has been updated and is operational

**Do Re Mi Program**

* A big thank you to Murphy’s Music for donating time to fix instruments
* Mr. Kirk suggested presenting Mr. Murphy with an appreciation plaque

**2023 ASDF Golf Outing**

* Feedback from golf sponsors was overwhelmingly positive
* Total Net Profit was $20,689.25
* Next year we will consider two tee times so that we can accommodate more golfers
* Quarter kegs instead of half kegs

**New Business**

* Committee acknowledged Teri Thomas retirement and years of service
* The 2024 ASDF Golf Outing is confirmed and scheduled for June 14, 2024
* Look into doing a write-up and announcement of ASD Foundation at all sports events as well as musical programs
* Do a press release to Leader Times and Trib recapping 2022-2023 ASDF
* Update committees
* Adding 2 or 3 members from the community outside of district employees
* Invite School Board to next meeting
* “Donor Chooses” – Do we want to setup that donors designate where their funds go?
* Through the Foundation a former teacher of Dayton High School would like to donate $5,000 to $6,000 annually to Dayton Elementary for field trips

**Adjournment**

Motion was made by Mr. McCullough/Mr. Toy to adjourn the meeting. **Motion carried unanimously by voice vote.** The meeting adjourned at 12:10 p.m. with lunch after.

*Upcoming Meetings:*

*November 22, 2023*

*January 24, 2024*

*March 20, 2024*

*April 24, 2024*

*May 29, 2024*

*June 14, 2024 Golf Outing*